

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
February 10th, 2016**

1. **CALL MEETING TO ORDER: 9:00 A.M.**
Mayor Sigurdson called the meeting to order at **9:00 AM**

Present: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson
Councillors: Susan Bauernhuber, Vivian Leduchowski and Larry Speiss
Also Present: Lorraine Bardarson, Chief Administrative Officer

2. **APPROVAL OF AGENDA**

35-2016 **Bauernhuber/Leduchowski**
BE IT RESOLVED THAT the Agenda be adopted as presented.
(Carried)

3. **CONFIRMATION OF MINUTES**
Special Meeting - January 27th, 2016

36-2016 **Thorsteinson/Speiss**
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:
Special Meeting - January 27th, 2016

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**

4. **BUSINESS ARISING FROM MINUTES - Nil**

5. **DELEGATIONS**
 1. **9:15 A.M. Pat McCallum, Economic Development Officer**
Arborg Bifrost Community Development Corporation
Re: 2016 Proposed Budget
After being welcomed to the meeting, Pat presented Council with the 2016 proposed ABCDC budget. She is recommending a new EDO be hired whom she will train with the intent of reducing her own work hours and eventually retiring from the position in 2017. She recommended an hourly wage which is within the current market value for the position. For the ABCDC to be effective at growing the economy of Arborg and surrounding area, at least 4 days a week should be dedicated to the position.
Pat was thanked for her presentation by Mayor Sigurdson.

 2. **9:30 A.M. Pat McCallum, Economic Development Officer**
Arborg Bifrost Community Development Corporation
Owen Eyolfson, Chair Arborg & District Chamber of Commerce
Re: Proposed Continuing Education Centers
Owen was welcomed to the meeting by Mayor Sigurdson. An update on the Health Care Aid and LPN courses to be offered in the former Age Friendly and Kinsmen Clubhouse respectively was given. Fieldstone Ventures will be renting the buildings for \$1,875 each, per month, while the courses are offered. An information evening on the courses is planned for February 23rd in the Age Friendly building.
The Town of Arborg was requested to enter into a *Partnership Agreement Memorandum of Understanding* with the Arborg & District Chamber of Commerce with respect to the Age Friendly Building and land the two buildings are situated on. The Town is being requested to maintain the insurance, pay the local improvement taxes and continue clearing snow from the parking lots. The Municipality of Bifrost-Riverton will be requested to provide a grant similar to the amount paid by the Town of Arborg for taxes and insurance.
Owen and Pat were thanked for their presentation, and they left the meeting.

 3. **9:45 A.M. Judy Nicol, Tom Chwaliboga**
Re: Arborg Running Track
Tom Chwaliboga was unable to attend. ACI Principal Randy Semenek, ESD Operations Manager Gary Thompson and AEMY Phys Ed Instructor Shelly Burak also attended. Concerns were voiced regarding the outstanding work on the Track and the higher costs than the estimate initially received. Under the impression there would be a hold back until the work was completed, there is concern about the contractor returning to the project site. Holdback of the balance owed to the Town until the work is completed was suggested. Councillor Thorsteinson assured the delegation both Tom and he were in communication frequently during the construction process. No holdback was recommended by the Engineering firm who managed the project.
Mayor Sigurdson noted the value of the work remaining is far less than the suggested holdback amount, and requested there be consideration of a payment of \$88,704 with the balance to be remitted when the work is completed by the contractor.
The delegates were assured Tom will be notified when the work will be completed and the final inspection scheduled.

Mayor Sigurdson thanked the delegates for their attendance and they left the meeting.

6. CORRESPONDENCE

- 1. Association of Manitoba Municipalities
 - a) 2016 Mayors, Reeves and CAOs Meeting ~ Tuesday, April 12, 2016
~ Grand A, Victoria Inn, Brandon

37-2016

Bauernhuber/Leduchowski

BE IT RESOLVED THAT the Mayor and CAO be authorized to attend *AMM's Mayor, Reeves & CAO's Meeting*, on **Tuesday, April 12th, 2016 at the Victoria Inn, Brandon, MB;**

AND FURTHER BE IT RESOLVED that indemnity, mileage and expenses be authorized for payment. **(Carried)**

- 2. VFIS of Canada BSI Insurance
 - * Municipal Accident Insurance Program Developed for Manitoba Emergency Services Organizations

Discussion: Information will be discussed with AMM Delegates on February 17th.
(Received as Information)
- 3. Warren Moran, Media Sales Consultant Interlake Spectator
 - * 2016 Visitor's Guide

Discussion: CAO to contact ABCDC for interest in group funded advertising.
(Received as Information)
- 4. AirScapes International Inc.
 - * *Smile & Wave* 2016 Aerial Photography of Community

(Received as Information)
- 5. Newsletters & Magazines - Nil

7. PUBLIC HEARINGS - Nil

8. FINANCIAL BUSINESS AND ACCOUNTS FOR PAYMENT

- 1. 2015 Accounts For Review:
 - a) JR Cousin Consultants Ltd.
 - * Water System Re-Assessment
(Billing Period November 1, 2015 to January 31, 2016)

38-2016

Leduchowski/Bauernhuber

BE IT RTESOLVED THAT the following Invoice received from **JR Cousin Consultants Ltd.** be authorized for payment:

Water System Assessment

Invoice#: A-578.02-004
Invoice Date: January 31, 2016
Billing Period: November 1/15 – January 31/16

Current Payment Due	\$1,200.00	
GST	\$ 60.00	
	<u>\$1,260.00</u>	(Carried)

- b) BAR Waste Authority Co-op Inc.
 - * 2015 Expenditures & Revenues; and
 - * 2015 Dumping Quantities

(Received as Information)
- c) Manitoba Water Services Board
 - * Arborg (12) Contingency Costs to December 31, 2015

39-2016

Thorsteinson/Speiss

BE IT RESOLVED THAT the Invoice Received from **The Manitoba Water Services Board**, in the amount of **\$7,444.63** for Contingency Expenses incurred to December 31, 2015 with respect to the 2015 *Watermain Program [Arborg (12)]*, be authorized for payment. **(Carried)**

8. FINANCIAL BUSINESS AND ACCOUNTS FOR PAYMENT – cont'd

2. List of Accounts for Approval

40-2016**Bauernhuber/Thorsteinson****BE IT RESOLVED THAT** the following accounts, for **2015**, be approved for payment:

1) Cheque No. 7303 to 7305	\$124,554.85
2) Cheque No. 7330 to 7332	<u>\$ 39,246.84</u>
Total	\$163,801.69

AND FURTHER BE IT RESOLVED THAT the following accounts, for **2016** be approved for payment:

1) Cheque No. 7306 to 7329	\$1,724,125.74
2) Cheque No. 7333 to 7374	<u>\$ 86,205.15</u>
Total	\$1,810,330.89

TOTAL **\$1,974,132.58****(Carried)**

3. Interim Financing

The CAO reported on the matter.

41-2016**Bauernhuber/Leduchowski****WHEREAS**, pursuant to subsection 174(3)(d) of *The Municipal Act*, Council may agree with a bank or person or borrow from the general funds of the municipality for temporary advances from time to time to meet expenditures incurred for Local Improvement Projects;**AND WHEREAS** interim financing with the CIBC – Arborg is being arranged to meet expenditures with respect to the 2015 Local Improvement Projects until such time as debenture funds and Federal/Provincial grant monies as approved are received;**THEREFORE BE IT RESOLVED THAT** the CAO be authorized to transfer money from Town of Arborg Reserve Funds as required to meet expenditures until interim financing with the CIBC – Arborg is in place. **(Carried)****9. BY-LAWS FOR CONSIDERATION**1. **By-law No 2-2016** Being a By-law of the Town of Arborg to Provide for Borrowing Funds for Current and Capital Expenses for 2016**42-2016****Thorsteinson/Leduchowski****BE IT RESOLVED THAT** *By-law No.2-2016*, a By-law of the Town of Arborg to *Provide for Borrowing Funds for Current and Capital Expenses for 2016*, be read a third time and finally passed;As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Mayor Randy Sigurdson	-	Voted in Favour
Deputy Mayor Rob Thorsteinson	-	Voted in Favour
Councillor Susan Bauernhuber	-	Voted in Favour
Councillor Vivian Leduchowski	-	Voted in Favour
Councillor Larry Speiss	-	Voted in Favour

(Carried)2. **By-law No. 3-2016** Being a By-law of the Town of Arborg to Amend its By-law No. 4-2014 which Authorized the Expenditure and Borrowing of Money for Watermain Renewal and Water Meter Renewal as a Local Improvement**43-2016****Speiss/Thorsteinson****BE IT RESOLVED THAT** *By-law No. 3-2016*, a By-law to Amend *By-law No. 4-2014*, a By-law of the Town of Arborg to **Authorize the Expenditure and Borrowing of Money for Watermain Renewal and Water Meter Renewal as a Local Improvement**, be read a first time. **(Carried)**

10. BUSINESS ARISING FROM DELEGATIONS

1. Pat McCallum, Economic Development Officer
Arborg Bifrost Community Development Corporation
Re: 2016 Proposed Budget **(Held Over)**
2. Pat McCallum, Economic Development Officer
Arborg Bifrost Community Development Corporation
Owen Eyolfson, Chair Arborg & District Chamber of Commerce
Re: Proposed Continuing Education Centers

44-2016**Bauernhuber/Leduchowski**

WHEREAS, the Arborg & District Chamber of Commerce is partnering with the Arborg Bifrost Community Development Corporation (ABCDC), Fieldstone Ventures and other local groups to establish a **Central Interlake Training Facility** to address the post-secondary education needs in the community;

AND WHEREAS the “**Age Friendly Building**” and the “**Kinsmen Building**”, located at 444 and 445 Recreation Grounds respectively, will be utilized as training centres;

AND WHEREAS the Arborg & District Chamber of Commerce will serve as the “**lead organization**”;

THEREFORE BE IT RESOLVED the Town of Arborg enter into a **Partnership Agreement Memorandum of Understanding with the Arborg & District Chamber of Commerce.** **(Carried)**

3. Judy Nicol, Tom Chwaliboga
Re: Arborg Running Track - No further discussion.

11. UNFINISHED BUSINESS

1. Scott Harnish, P. Eng. KGS Group
* Proposed Options
Re: Watermain / Fire Hydrant Work at the Fire Hall
Discussion: Council reviewed the three options provided by the engineer, as well as an option proposed by Bruce Swanson, Public Works Foreman. The CAO was requested to forward this fourth option to the Engineer to have Southwood Ventures provide an installation cost estimate.

12. NEW AND OTHER BUSINESS

1. MB4Youth Division of Manitoba Children and Youth Opportunities
* 2016 Partnership Agreement
Re: Sponsoring Committee for the Arborg MYJC Office
Discussion: Based on current office occupation, the Municipal office will be unable to accommodate this request in 2016.
2. Katie Martin, Environment Officer
Environmental Compliance and Enforcement
Manitoba Conservation and Water Stewardship
* Outstanding Residences for Municipal Sewer Connection
Discussion: Council will not be instructing MB Conservation and Water Stewardship to issue Enforcement Orders; CAO to communicate with Katie Martin.
3. Garry Dyck, First Nation Liaison and Right of Way Agent
MTS Inc. Property Acquisition
* MB Hydro/Centra Gas Easement on Former CPR Right-of-Way at Arborg, MB (MTS is Assisting MB Hydro with Long Outstanding Easement Requirements)
Discussion: CAO to obtain a legal opinion on the matter. **(Held Over)**
4. Manitoba Municipal Administrators' Association
* 2016 CAO Membership

45-2016**Leduchowski/Thorsteinson**

BE IT RESOLVED THAT *Lorraine Bardarson's Membership* with the Manitoba Municipal Administrators' Association be renewed for 2016;

AND FURTHER BE IT RESOLVED THAT the Membership Fee, **\$245.00**, be authorized for payment. **(Carried)**

12. NEW AND OTHER BUSINESS – cont'd

5. George Chyzy 292 Park Avenue
* Q4 2015 Water & Sewer Utility Billing

46-2016 Thorsteinson/Speiss

WHEREAS residents at 292 Park Avenue indicate they use their own well water and not the municipality's water utility although they are connected to the system;

AND WHEREAS the account does have a history of minimum billings;

THEREFORE BE IT RESOLVED THAT the 4th Quarter 2015 Water & Sewer Billing on Account # **016700** be reduced from **\$322.04 (36,610 gallons) to \$44.75 (3,000 gallons)**. **(Carried)**

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT**Lorraine reported on:**

- Upcoming Joint Meeting with
 - Bifrost-Riverton Council
 - AMM Board

14. MAYOR AND COUNCILLORS' REPORTS**Councillor Susan Bauernhuber reported on:**

- Attendance at the following meetings
 - Chamber of Commerce
 - ITA

Councillor Vivian Leduchowski reported on:

- Attendance at the following meetings
 - Heritage Village
 - EIPD

Councillor Larry Speiss reported on:

- Arborg-Bifrost Parks & Recreation Meeting

Councillor Rob Thorsteinson reported on:

- CFRY Interview

Mayor Randy Sigurdson reported on:

- Visit to Niverville Re: Housing Development

15. COMMITTEE OF THE WHOLE

1. Tetra Tech
- a) January 28th, 2016 Letter of Response, from Michel Gregoire, P. Eng. P. Geo, to Letter Sent to Tetra Tech by Mayor Sigurdson on December 10, 2015
 - b) December 8, 2015 Invoice (Final)

47-2016 Speiss/Leduchowski

BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

48-2016 Thorsteinson/Speiss

BE IT RESOLVED THAT Council go out of the Whole and reconvene into Regular Meeting. **(Carried)**

1. Tetra Tech
- a) January 28th, 2016 Letter of Response, from Michel Gregoire, P. Eng. P. Geo, to Letter Sent to Tetra Tech by Mayor Sigurdson on December 10, 2015
 - b) December 8, 2015 Invoice (Final) **(Held Over)**

Discussion: Mr. Gregoire will be invited to meet with Council.

16. ADJOURNMENT – 12:22 P.M.

49-2016 Bauernhuber/Leduchowski
BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on **March 9th, 2016.** **(Carried)**

Randy Sigurdson
Mayor

Lorraine Bardarson
Chief Administrative Officer