

**TOWN OF ARBORG
SPECIAL MEETING OF COUNCIL
June 22nd, 2016**

1. **CALL MEETING TO ORDER:** 9:00 A.M.
Mayor Sigurdson called the Meeting to order at **9:00 AM**

Present: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson
Councillors: Susan Bauernhuber, Vivian Leduchowski and Larry Speiss
Also Present: Lorraine Bardarson, Chief Administrative Officer

2. **APPROVAL OF AGENDA**

144-2016 **Thorsteinson/Speiss**
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. **CONFIRMATION OF MINUTES**
 1. Regular Meeting – June 8th, 2016
145-2016 **Bauernhuber/Leduchowski**
BE IT RESOLVED THAT the Minutes of the following Meetings be adopted as read:

Regular Meeting - June 8th, 2016

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**

4. **BUSINESS ARISING FROM MINUTES - Nil**

6. **CORRESPONDENCE**
 1. Mike Palecek, National President, CUPW
* Federal Government Review of Postal Service (Received as Information)

 2. Advertising Opportunities
 - a) Express Weekly News
146-2016 **Speiss/Thorsteinson**
BE IT RESOLVED THAT the Town of Arborg place the following advertising in *The Express Weekly News*:

<u>Advertising Promotion</u>	<u>Publishing Date</u>
Grad	June 30 th , 2016
Fire Prevention Week	September 29 th , 2016
Remembrance Day	November 10 th , 2016
Arborg Street Festival	August, 2016

AND FURTHER BE IT RESOLVED THAT the cost of the Advertising Promotions, **\$59.00 each**, plus applicable taxes, be authorized for payment. **(Carried)**

 - b) Interlake Tourism Association (2) (Received as Information)

 3. Association of Manitoba Municipalities
 - a) News Bulletin ~ June 16, 2016 (Received as Information)

 4. Newsletters and Reports:
 - a) Manitoba Government News Release ~ June 9, 2016
 - b) *Multi-Material Stewardship Manitoba* – 2015 Report
 - c) Community Futures Manitoba
* *Futurescapes* ~ Summer 2016
 - d) Manitoba Centre for Health Policy ~ Spring 2016
* *Primary Care Services in Winnipeg*
 - e) *Resolve News* ~ May 2016
 - f) Alberta Fire Chiefs Association
* *The Responder* ~ Spring/Summer 2016
 - g) *Building Rural Manitoba* ~ Issue 1, 2016
 - h) *Recycling Product News* ~ May/June 2016
 - i) Workers Compensation Board of Manitoba
i) *WCB Insider* ~ June 2016
 - ii) 2015 Year In Review (All Received as Information)

7. PUBLIC HEARINGS - Nil**8. FINANCIAL BUSINESS**

1. 2015 Audited Financial Statement
 - a) Arborg Bifrost Parks & Recreation Commission
 - b) Evergreen Regional Library (All Received as Information)
2. Reserve Fund Transfer

147-2016 Leduchowski/Bauernhuber

WHEREAS, in 2014, the Town utilized Gas Tax Funds in the amount of \$21,000 towards the cost of an *Environmental Site Assessment Project*;

AND WHEREAS, as per the March 2, 2016 e-mail received from Arborg's Project Manager at the Canada-Manitoba Infrastructure Secretariat, this project does not meet the criteria of the **Municipal Gas Tax Agreement** and the funds must be reallocated;

AND WHEREAS, IN THE 2016 Financial Plan, Council budgeted to return the \$21,000 to the Gas Tax Reserve;

THEREFORE BE IT RESOLVED THAT that **\$21,000** be transferred from the **Equipment Replacement Reserve** to the **Gas Tax Reserve** as per the Town's 2016 Financial Plan which has been approved. (Carried)

3. Chambers Fraser Professional Accountants
 - * Town of Arborg Federal Gas Tax Revenue Annual Expenditure Report as at December 31, 2015

148-2016 Speiss/Thorsteinson

BE IT RESOLVED THAT the **Audited Federal Gas Tax Revenue Annual Expenditure Report**, as at **December 31, 2015**, be accepted as presented by *Chambers Fraser Professional Accountants*. (Carried)

9. BY-LAWS FOR CONSIDERATION - Nil**11. UNFINISHED BUSINESS**

1. Crackle Weik Apartments Inc.
 - * Application to Town of Arborg Development Incentive Program

149-2016 Bauernhuber/Leduchowski

WHEREAS **Crackle Weik Apartments Inc.** has submitted an application for the Town's *Development Incentive Program* as established per **By-law No. 9-2008**;

THEREFORE BE IT RESOLVED THAT the application, with respect to the following location, be approved on condition the development meets the established criteria as outlined in **Schedule "A"** of By-law No. 9-2008:

Legal Description:

Roll No. 41730 Lot 3 Plan 57935
Civic Address: 323 First Avenue

(Carried)

2. Accessibility Plan Training Workshop

150-2016 Thorsteinson/Leduchowski

BE IT RESOLVED THAT **Jan Larkin, Assistant CAO**, be authorized to attend the *Accessibility Plan Training Workshop* at the Manitoba Disabilities Issues Office in Winnipeg, MB on Wednesday, September 7th, 2016;

AND FURTHER BE IT RESOLVED THAT mileage be authorized for payment.

(Carried)

11. UNFINISHED BUSINESS – cont'd

3. Arborg Bifrost Fire & Emergency Services
 a) George Chyzy, Fire Chief
 * May 9th, 2016 E-Mail
Re: Fire Department Membership

151-2016 Thorsteinson/Leduchowski

WHEREAS George Chyzy, Fire Chief, Arborg-Bifrost Fire & Emergency Services requested the Fire Department Membership be increased to 30 Members plus Officers;

AND WHEREAS an increase to the Fire Department Personnel would require an amendment to the Town of Arborg By-law No. 6-2009, *Being a By-law to Establish a Fire Department to Provide Fire Protection and Rescue Service*;

AND WHEREAS By-law No. 6-2009 provided for a **maximum** of **27 Voluntary Personnel** as follows: **a Fire Chief; Two Deputy Fire Chiefs; Four Captains and 20 Other Firefighting Personnel**;

AND WHEREAS Council does not deem it necessary to increase the Fire Department Personnel to 30 Members plus Officers;

THEREFORE BE IT RESOLVED THAT no change be made to Town of Arborg By-law No. 6-2009. **(Carried)**

- b) 2016 Response Wages

154-2016 Thorsteinson/Speiss

BE IT RESOLVED THAT the following remuneration rates be established for members of the *Arborg-Bifrost Fire & Emergency Services* effective **January 1, 2016**:

- **Hourly Rates for each hour necessarily spent in response to emergency calls:**

Fire Chief	-	\$19.50 per hour	
Deputy Fire Chief	-	\$18.00 per hour	
Captains	-	\$17.00 per hour	
Other Firefighters	-	\$17.00 per hour	(Carried)

5. DELEGATIONS

1. **9:30 A.M. Arborg Garden Club**
Lillian Skulason and Charlie Loewen (Friendly Flowers)
Re: Library Park Garden Renewal
Proposed Plans & Budget

Mayor Sigurdson welcomed Lillian and Charlie to the meeting.

Proposed plans and budget for the renewal of the Library Park Garden was presented and reviewed by Council.

Lillian and Charlie were thanked for their presentation and they left the meeting.

10. BUSINESS ARISING FROM DELEGATIONS**153-2016 Speiss/Leduchowski**

BE IT RESOLVED THAT the June 22nd, 2016 **Quote (Job #J0815 – Materials & Labour)** received from **Friendly Flowers Garden Centre**, in the amount of **\$4,593.65**, including taxes, be accepted for Renewal of the *Library Park Gardens*. **(Carried)**

11. UNFINISHED BUSINESS – (cont'd)

4. Arborg C150 Project – Pedestrian Bridge Replacement
 * Review of Quotes

Assistant CAO Jan Larkin attended the meeting, gave a brief overview of quotes received and then left the meeting.

11. UNFINISHED BUSINESS – (cont’d)

154-2016 Bauernhuber/Thorsteinson
BE IT RESOLVED THAT Okno Manufacturing Inc. be authorized to proceed with the actual design of two (2) Pedestrian Bridges for the Town of Arborg as per the following preliminary sketches provided:
 1) **Floating Pedestrian Bridge** **Drawing No. M17009A**
 2) **“Heritage” Pedestrian Bridge** **Drawing No. M17007**

AND FURTHER BE IT RESOLVED THAT a firm construction price be provided to Arborg by Okno Manufacturing Inc. when the Design Work, Stress Test Analysis and Detailed Drawings are complete and signed off on by the Town;

AND FURTHER BE IT RESOLVED THAT a deposit in the amount of **\$3,500** be authorized for payment to **Okno Manufacturing Inc.** **(Carried)**

- 5. Water Main Renewal Program
 - * Review of Quote for Proposed Additional Works

155-2016 Thorsteinson/Speiss
WHEREAS Proposed Change Notice No. 04 has been issued to include two additional sites in the *Town of Arborg Watermain Upgrade and Renewal Program* which commenced in 2015;

AND WHEREAS Southwood Ventures Inc. has provided the following Quote for the Proposed Change in Work:

1.	Lane Between William and Ardal Streets	\$88,251.64
	(150mm Watermain Replacement – 110 m)	
2.	Ingolfs Street	\$158,039.31
	(Upgrade from 200mm Watermain to 250mm Watermain Fr Recreation Centre to S of Crosstown Ave – 165 m)	
	Total	\$246,290.95
		plus GST;

AND WHEREAS KGS Engineering Scope Change No. 02, in the amount of **\$40,125** plus applicable taxes, has been authorized by the Manitoba Water Services Board on behalf of the Town;

AND WHEREAS funds are available to complete this additional work;

THEREFORE BE IT RESOLVED THAT the Town of Arborg authorizes the work included in **Proposed Change Notice No. 04** to proceed. **(Carried)**

12. NEW AND OTHER BUSINESS

- 1. Graeme Lieb Bituminex
 - * Quotes for Asphalt Repair Works

156-2016 Bauernhuber/Speiss
BE IT RESOLVED THAT the quote received from **Bituminex Paving** for *Paving Repairs* be accepted as follows:

Location	Area (ft)		Sq Ft	Sq Meters		Asphalt Only
	Length	Width				\$68.00/sq m
St. Philips Street (adjacent to 233)	24	7	168	15.61		1,061.32
Backlane W of Main Street (by Co-op)	40	2	80	7.43		505.39
Backlane W of Main Street (by Manhole)	12	10	120	11.15		758.09
First Avenue (N. Side; Adjacent to 373 First Ave)	6	4	24	2.23		151.62
Ingolfs Street at Recreation Centre (around Manhole)	14	12	168	15.61		1,061.32
Crosstown Avenue (adjacent to 431)	100	6	600	55.74		3,790.44
David Street (at Mill Ave & David St)	60	8	480	44.59		3,032.35
David Street (north of AEMY School)	60	6	360	33.45		2,274.27
David Street (Culvert Repair Near Crosstown Ave)	10	8	80	7.43		505.39
			Total	193.24		\$13,140.20
Public Works To Prepare Asphalt						

(Carried)

12. NEW AND OTHER BUSINESS – cont’d

157-2016 Thorsteinson/Leduchowski
BE IT RESOLVED THAT the quote received from **Bituminex Paving** for **Asphalt Repairs** be accepted as follows:

	Location	Area (ft)		Sq Ft	Sq Meters	Site Prep & Asphalt \$108.00/sq m
		Length	Width			
1	310 William Street (S&W)	5	17	85	7.90	852.85
2	Mill Avenue:					
	a) AEMY School Fire Hydrant (Wellness Centre)	12	18	216	20.07	2,167.24
	b) Arborg Playgroup (495 Mill)					
	Water	12	17	204	18.95	2,046.84
	Sewer	12	25	300	27.87	3,010.06
	c) 500 Mill Ave					
	Water	7	20	140	13.01	1,404.69
	Sewer	8	20	160	14.86	1,605.36
	d) 486 Mill Ave					
	Water	3	10	30	2.79	301.01
	Sewer	4	10	40	3.72	401.34
				Total		\$11,789.39

(Carried)

2. Lenore Olafson Arborg Agricultural Society
 * Request to have the Arborg Fair & Rodeo Riverbank Events Sanctioned as a “Community Event” for Liquor Licencing Purposes

158-2016 Bauernhuber/Leduchowski
BE IT RESOLVED THAT the *Arborg Fair & Rodeo Riverbank Events*, to be held on **Friday, July 15th, 2016**, be sanctioned by Council as a “*Community Event*” for liquor licencing purposes.
(Carried)

13. CHIEF ADMINISTRATIVE OFFICER’S REPORT

Lorraine reported on the following:

- Lagoon Agreement with RM of Fisher
- ACI Track Payment
- Proposed 2016 Crack Sealing

159-2016 Thorsteinson/Bauernhuber
BE IT RESOLVED THAT **SM Industries Ltd.** be hired for *Crack Sealing* various streets as required within the Town;

AND FURTHER BE IT RESOLVED THAT a maximum of **3,775 linear meters** be repaired at a cost of **\$3.65 per linear meter**;

AND FURTHER BE IT RESOLVED THAT the Invoice be authorized to be paid within 7 days of Invoice Date to qualify for a **2% Discount**.
(Carried)

14. MAYOR AND COUNCILLORS’ REPORTS

All Members of Council and the CAO attended the AMM June District Meeting.

Councillor Vivian Leduchowski reported on:

- Attendance at the following meetings:
 - ABCDC
 - SRC

Councillor Susan Bauernhuber reported on:

- Attendance at the following meetings:
 - Chamber of Commerce
 - ITA

Council Rob Thorsteinson had no report.

Council Larry Speiss reported on:

- Meeting with the Chair of the Evergreen Regional Library Board

Mayor Randy Sigurdson reported on:

- CFEI AGM

15. COMMITTEE OF THE WHOLE

1. Michel Grégoire, P. Eng. P. Geo. Tetra Tech WEI Inc.
* Response to Council's May 12, 2016 Letter and Resolution #119-2016
2. Arborg Bakery Temporary Building
* June 7th, 2016 Letter of Concern
3. Garbage Collection Agreement

160-2016 Bauernhuber/Leduchowski
BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

161-2016 Leduchowski/Bauernhuber
BE IT RESOLVED THAT Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

1. Michel Grégoire, P. Eng. P. Geo. Tetra Tech WEI Inc.
* Response to Council's May 12, 2016 Letter and Resolution #119-2016

162-2016 Bauernhuber/Leduchowski
BE IT RESOLVED THAT the following Invoice received from **Tetra Tech WEI Inc.** be authorized for payment:
Project No. 705-1301530100
Invoice No. 60491818
Period Ending November 20, 2015
Re: Arborg Infrastructure Projects (2015 Paving Program)
Total Amount: \$21,283.50

AND FURTHER BE IT RESOLVED THAT the required funds be transferred from the Town of Arborg **Paving Reserve**. **(Carried)**

2. Arborg Bakery Temporary Building
* June 7th, 2016 Letter of Concern

163-2016 Thorsteinson/Speiss
WHEREAS the Town of Arborg is in receipt of a Letter of Concern regarding the "Temporary" Building located on Lots 8/9 Block 2 Plan 1542 (Roll No. 2000) in the Town of Arborg;

THEREFORE BE IT RESOLVED THAT the Eastern Interlake Planning District be authorized to address the concern in accordance to the Town of Arborg Zoning By-law. **(Carried)**

3. Garbage Collection Agreement
CAO Lorraine Bardarson reported on the matter. **(Held Over)**

16. ADJOURNMENT - 11:43 A.M.

164-2016 Leduchowski/Bauernhuber
BE IT RESOLVED THAT the Special Meeting be adjourned. **(Carried)**

Randy Sigurdson
Mayor

Lorraine Bardarson
Chief Administrative Officer