

**TOWN OF ARBORG  
REGULAR MEETING OF COUNCIL  
September 13, 2017**

1. **CALL MEETING TO ORDER:** 9:00 A.M.  
Mayor Sigurdson called the Meeting to Order at 9:00 A.M.  
  
**Present:** Mayor Randy Sigurdson;  
**Councillors:** Susan Bauernhuber, Vivian Leduchowski and Larry Speiss;  
**Also Present:** Lorraine Bardarson, Chief Administrative Officer;  
**Absent With Regret:** Deputy Mayor Rob Thorsteinson
  
2. **APPROVAL OF AGENDA**
  - 211-2017 **Bauernhuber/Leduchowski**  
**BE IT RESOLVED THAT** the Agenda be adopted as presented. (Carried)
  
3. **CONFIRMATION OF MINUTES**
  1. Special Meeting - August 23<sup>rd</sup>, 2017
  - 212-2017 **Speiss/Leduchowski**  
**BE IT RESOLVED THAT** the Minutes of the following Meetings be adopted as read:  
**Special Meeting - August 23<sup>rd</sup>, 2017**  
  
**AND FURTHER BE IT RESOLVED THAT** the Minutes be signed by the Mayor and Chief Administrative Officer. (Carried)
  
4. **BUSINESS ARISING FROM MINUTES - Nil**
  
5. **DELEGATIONS - Nil**
  
6. **CORRESPONDENCE**
  1. Derek Johnson, MLA – Interlake  
\* Response to Letter Forwarded by Council on August 10<sup>th</sup>, 2017  
**Re:** IERHA Board Appointment Process (Received as Information)
  
  2. Association of Manitoba Municipalities
    - a) News Bulletin ~ August 31, 2017 (Received as Information)
    - b) 19<sup>th</sup> Annual Convention ~ November 27 - 29, 2017, Brandon
  
  - 213-2017 **Leduchowski/Bauernhuber**  
**BE IT RESOLVED THAT** Members of Council and the Chief Administrative Officer be authorized to attend the *19<sup>th</sup> Annual Association of Manitoba Municipalities' Convention*, in Brandon, MB from November 27<sup>th</sup> to 29<sup>th</sup>, 2017;  
  
**AND FURTHER BE IT RESOLVED THAT** indemnities, mileage, accommodations and expenses be authorized for payment. (Carried)
  
  - c) Letter from RCMP "D" Division  
\* Opportunity to Schedule a Meeting During the Annual Convention (Received as Information)
  
  3. Interlake-Eastern Regional Health Authority
    - a) Minutes of Board of Directors Meeting ~ Thursday, June 22, 2017
    - b) Invitation to Attend the *Selkirk Regional Health Centre Grand Opening* ~ 120 Easton Drive ~ Thursday, September 14 at 11:00 a.m. ~ Main Entrance Reception (All Received as Information)
  
  4. Tessie deVera  
\* Notice of Retirement as Town Office Janitor – November 30, 2017 (Received as Information)
  
  5. Interlake Tourism Association  
\* 16<sup>th</sup> Annual "*Celebration of Stars*" Awards ~ September 14<sup>th</sup>, 2017 ~ Anderson's Hitch'n Post Ranch (Received as Information)
  
  6. Vern Sabeski, President All-Net Municipal Solutions  
\* *Connect – Communication Automation* (Automated Emergency Alert System) ~ 2017/18 Pricing (Received as Information)

**6. CORRESPONDENCE – cont'd**

7. Arborg Track and Field Renewal Committee  
 \* Invitation to Attend Grand Opening of the Arborg Track and Soccer Field ~ Tuesday, September 26<sup>th</sup>, 2017 at 11:00 a.m.  
 Discussion: Council will be represented at the Grand Opening.
8. Newsletters & Reports  
 a) Manitoba News Release ~ September 8, 2017 (Received as Information)

**7. PUBLIC HEARINGS - Nil****9. FINANCIAL BUSINESS**

1. Financial Statement – August, 2017

**214-2017 Speiss/Bauernhuber**

**BE IT RESOLVED THAT** the August, 2017 Financial Statement be adopted as presented. (Carried)

2. List of Accounts for Approval

**215-2017 Leduchowski/Speiss**

**BE IT RESOLVED THAT** the accounts (Cheque No. 8879 to No. 8963), in the total amount of **\$107,285.01**, be approved for payment. (Carried)

3. Invoices for Payment

- a) Redi Form Construction Ltd.  
 i) Invoice #1877 – August 31, 2017  
 ii) Invoice #1888 – September 9, 2017

**216-2017 Bauernhuber/Leduchowski**

**BE IT RESOLVED THAT** Invoice #1877, received from Redi Form Construction Ltd. with respect to the New Sidewalk Construction on Crosstown Avenue, between David and St. Peter Streets, be authorized for payment as follows:

<b>Original Bid Price</b>		<b>\$24,509.00</b>
<b>Additional Costs:</b>		
<b>Extra Sq Footage</b>		
(555 sq ft x \$9.20/sq ft)	<b>\$5,106.00</b>	
<b>Extra Base Material Required</b>	<b>\$2,640.00</b>	<b>\$ 7,746.00</b>
<b>TOTAL FINAL COST- Crosstown Ave</b>		<b><u>\$32,255.00</u></b> Plus GST:

**AND FUTHER BE IT RESOLVED THAT** Invoice #1888, received from Redi Form Construction Ltd. with respect to the Curb & Gutter, Sidewalk and Concrete Paving Construction on First Avenue be authorized for payment as follows:

<b>Original Bid Price:</b>		<b>\$55,853.35</b>
<b>Additional Costs:</b>		
<b>Extra Sq Footage</b>		
(366.25 sq ft x \$9.10/sq ft)		<b>\$ 3,332.87</b>
<b>TOTAL FINAL COST- First Ave</b>		<b><u>\$59,186.22</u></b> Plus GST. (Carried)

4. **2017 Payables** as per Financial Plan:

- a) Levies:  
 i) North East Interlake Emergency Measures Board (NEIEMB)

**217-2017 Speiss/Leduchowski**

**BE IT RESOLVED THAT**, as per the 2017 Financial Plan, the following Levy be authorized for payment:

- 1) North East Interlake Emergency Measures Board \$1,000 (Carried)

- b) Grants:  
 i) Bifrost Airport Commission  
 ii) Interlake Women's Resource Centre  
 iii) Arborg Playgroup Inc. (Year 4 of 4)

**9. FINANCIAL BUSINESS – cont'd****218-2017 Bauernhuber/Leduchowski**

**BE IT RESOLVED THAT**, as per the 2017 Financial Plan, the following **Grants** be authorized for payment:

- |  |         |           |
|--|---------|-----------|
| 1) Bifrost Airport Commission          | \$ 500  |           |
| 2) Interlake Women's Resource Centre   | \$ 500  |           |
| 3) Arborg Playgroup Inc. (Year 4 of 4) | \$5,000 | (Carried) |

c) Annual Contributions:

- i) Arborg & District Handi-van
- ii) Arborg & District Seniors Resource Council

**219-2017 Leduchowski/Speiss**

**BE IT RESOLVED THAT**, as per the 2017 Financial Plan, the following **Financial Contributions** be authorized for payment:

- |   |         |           |
|---|---------|-----------|
| 1) Arborg & District Handi-van                | \$3,200 |           |
| 2) Arborg & District Seniors Resource Council | \$1,500 | (Carried) |

**10. BY-LAWS FOR CONSIDERATION**

1. **By-law No. 5-2017** A By-law of the Town of Arborg to Establish a Fire Department to Provide Fire Protection and Rescue Services

**220-2017 Speiss/Leduchowski**

**BE IT RESOLVED THAT** *By-law No. 5-2017, a By-law of the Town of Arborg to Establish a Fire Department to Provide Fire Protection and Rescue Services*, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

- |                               |   |                 |
|-------------------------------|---|-----------------|
| Mayor Randy Sigurdson         | - | Voted in Favour |
| Councillor Susan Bauernhuber  | - | Voted in Favour |
| Councillor Vivian Leduchowski | - | Voted in Favour |
| Councillor Larry Speiss       | - | Voted in Favour |
- (Carried)**

2. **By-law No. 6-2017** A By-law of the Town of Arborg to Provide for Fire Fighting, Fire Prevention, the Related Regulation of Fire and Other Hazards, the Adoption of the Code, and For Establishing, Continuing and Operating an Emergency Service for the Town.

**221-2017 Bauernhuber/Speiss**

**BE IT RESOLVED THAT** *By-law No. 6-2017, a By-law of the Town of Arborg to Provide for Fire Fighting, Fire Prevention, the Related Regulation of Fire and Other Hazards, the Adoption of the Code, and for Establishing, Continuing and Operation an Emergency Service for the Town*, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

- |                               |   |                 |
|-------------------------------|---|-----------------|
| Mayor Randy Sigurdson         | - | Voted in Favour |
| Councillor Susan Bauernhuber  | - | Voted in Favour |
| Councillor Vivian Leduchowski | - | Voted in Favour |
| Councillor Larry Speiss       | - | Voted in Favour |
- (Carried)**

3. **By-law No. 7-2017** A By-law of the Town of Arborg to Establish Fees for Attendance at False Alarms by the Arborg Bifrost Fire and Emergency Services

**222-2017 Speiss/Bauernhuber**

**BE IT RESOLVED THAT** *By-law No. 7-2017, a By-law of the Town of Arborg to Establish Fees for Attendance at False Alarms by the Arborg Bifrost Fire and Emergency Services*, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

- |                               |   |                 |
|-------------------------------|---|-----------------|
| Mayor Randy Sigurdson         | - | Voted in Favour |
| Councillor Susan Bauernhuber  | - | Voted in Favour |
| Councillor Vivian Leduchowski | - | Voted in Favour |
| Councillor Larry Speiss       | - | Voted in Favour |
- (Carried)**

4. **By-law No. 8-2017** A By-law of The Town of Arborg to Regulate Outdoor Fires in the Town of Arborg

**223-2017 Leduchowski/Bauernhuber**

**BE IT RESOLVED THAT** *By-law No. 8-2017, a By-law of the Town of Arborg to Regulate Outdoor Fires in the Town of Arborg*, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

- |                              |   |                 |
|------------------------------|---|-----------------|
| Mayor Randy Sigurdson        | - | Voted in Favour |
| Councillor Susan Bauernhuber | - | Voted in Favour |

Councillor Vivian Leduchowski - Voted in Favour  
 Councillor Larry Speiss - Voted in Favour (Carried)

**11. BUSINESS ARISING FROM DELEGATIONS - Nil**

**12. UNFINISHED BUSINESS - Nil**

**13. NEW AND OTHER BUSINESS**

1. Evergreen School Division  
 \* Encroachment Agreement

**224-2017 Bauernhuber/Leduchowski**

**WHEREAS** the Evergreen School Division No. 22 is owner of **Lot 1 Plan 9646 WLTO** in the Town of Arborg;

**AND WHEREAS** there is situated along the Northern boundary of said land a pedestrian sidewalk owned by the Town of Arborg which encroaches over the land owned by the Division;

**AND WHEREAS** the Town applied to the Division for permission for the encroachment and the Division granted permission;

**THEREFORE BE IT RESOLVED THAT** the Town of Arborg enter into an **Encroachment Agreement** with the Evergreen School Division No. 22;

**AND FURTHER BE IT RESOLVED THAT** the Mayor and Chief Administrative Officer be authorized to sign the agreement. (Carried)

2. Arborg Skating Club  
 \* Request for 2017/2018 Sponsorship

**225-2017 Leduchowski/Speiss**

**BE IT RESOLVED THAT** the following **Sponsorship** be authorized for payment to the **Arborg Skating Club** for the **2017/18 Skating Season - \$500.00.** (Carried)

3. Town of Arborg Accessibility Plan 2017-2022

**226-2017 Bauernhuber/Leduchowski**

**WHEREAS, The Accessibility of Manitoba Act** (AMA) was passed on December 5, 2013 with the goal to enable the implementation of the measures, policies, practices and other requirements necessary to make significant progress towards achieving accessibility in Manitoba by 2023;

**AND WEHREAS** municipalities with populations less than 10,000 must have an Accessibility Plan in place in 2017;

**THEREFORE BE IT RESOLVED THAT** Council hereby adopts the **Town of Arborg Accessibility Plan 2017-2022.** (Carried)

**227-2017 Speiss/Leduchowski**

**WHEREAS the Accessibility of Manitoba Act** (AMA) requires **Accessibility Standards** to be developed over the next several years, namely: **1) Customer Service; 2) Information and Communication; 3) Transportation; 4) Employment; 5) Built Environment;**

**AND WHEREAS the Province of Manitoba Customer Service Standard Regulation 171/2015** requires municipalities to be compliant in 2017;

**THEREFORE BE IT RESOLVED THAT** Council hereby adopts the following:

- **Customer Service Policy No. 2017-01**  
**Schedule "A" to**  
**Town of Arborg Accessibility Plan 2017-2022** (Carried)

**8. BOARD OF REVISION**

**228-2017 Speiss/Bauernhuber**

**BE IT RESOLVED THAT** Members of Council present be appointed as a **Board of Revision** for 2017. (Carried)

**229-2017 Bauernhuber/Leduchowski**

**BE IT RESOLVED THAT** Mayor Randy Sigurdson be appointed as **Presiding Officer** of the Board of Revision. (Carried)

**230-2017 Leduchowski/Speiss**  
**BE IT RESOLVED THAT Lorraine Bardarson, Chief Administrative Officer,** be appointed as *Secretary* of the Board of Revision. **(Carried)**

**8. BOARD OF REVISION – cont’d**

**231-2017 Leduchowski/Bauernhuber**  
**BE IT RESOLVED THAT** Council do now adjourn and form a Board of Revision to consider appeals with regards to the 2018 Assessments.

Assessor Isaac Evans attended from the Assessment Branch, Selkirk.  
 No applicants attended the meeting.

Prior to the commencement of the Board of Revision, Randy Sigurdson, Presiding Officer, administered the Oath to Lorraine Bardarson, Board Secretary. Lorraine Bardarson administered the Oath to Isaac Evans, Assessor.

Assessor Isaac Evans spoke on the matter of Roll No. 52750, after which he left the meeting.

**BR 1-2017 Speiss/Leduchowski**  
**Applicant No.** 2  
**Applicant:** ALTUS GROUP  
**Re:** Roll No. 52750  
 Lot 1 Plan 11727  
**Reason for Appeal:** Assessment Too High  
**Current Assessment:**

Class	Liability	Land	Buildings	Year
60	T	109,800	194,400	2018

**RESOLVED THAT** the decision of the Board of Revision be as follows:  
**It is ordered that the assessment for the year 2018**

• **Be Changed to**

Class	Liability	Land	Buildings	Year
60	T	109,800	178,500	2018

**(Carried)**

**BR 2-2017 Leduchowski/Bauernhuber**  
**BE IT RESOLVED THAT** the Board of Revision be adjourned **(Carried)**

**232-2017 Speiss/Bauernhuber**  
**BE IT RESOLVED THAT** the General, Personal Property and Business Rolls for the Town of Arborg, as amended by the Board of Revision, be declared to be the Assessment Rolls of the Town of Arborg for 2018 (subject to appeals lodged with The Municipal Board or the Court of Queen’s Bench). **(Carried)**

**13. NEW AND OTHER BUSINESS – cont’d**

4. Eastern Interlake Planning District  
 \* Performance Bond Review  
**Re:** Relocation of 2013 Mobile Home to Arborg’s Mobile Home Park

**233-2017 Leduchowski/Speiss**  
**BE IT RESOLVED THAT** council approves of the relocation of a 2013 Mobile Home to **Lot 15 Mobile Home Park** on condition:

- The owner, Debbie Calder, provide a **Performance Bond** in the amount of: **Five Hundred Dollars (\$500.00);**
- The owners enter into a **Performance Agreement** with the Town of Arborg;

**AND FURTHER BE IT RESOLVED THAT** the Mayor and CAO be authorized to sign said Agreement. **(Carried)**

**14. CHIEF ADMINISTRATIVE OFFICER’S REPORT**

**Lorraine reported on:**  
 • Street Naming Luncheon Venue

**234-2017 Bauernhuber/Leduchowski**  
**BE IT RESOLVED THAT** a contribution, in the amount of **\$50.00**, be authorized for payment to the **Royal Canadian Legion Arborg Branch #161**, in lieu of rent of the

premises for the "***Bert Kindzierski Lane***" Street Naming Luncheon held on August 17<sup>th</sup>, 2017. **(Carried)**

**14. CHIEF ADMINISTRATIVE OFFICER'S REPORT - cont'd**

- ABFD Request for Equipment Use for Vehicle Extrication Course  
Discussion: Council has no objection to the Town's loader being utilized. Coordination will be made between the Public Works Foreman, loader operator, and the Fire Chief.
  - Update on Paving in front of Curling Rink
    - Bituminex will not have time to do the necessary preparation work, but will provide a price for the Asphalt Paving if alternate arrangements for the prep work can be made.
- Discussion: CAO to invite local contractors to provide a quote for the required prep work.

**15. MAYOR AND COUNCILLORS' REPORTS**

**Councillor Larry Speiss reported on:**

- IISS Meeting

**Councillor Vivian Leduchowski reported on:**

- A&DMHV Meeting

**Councillor Susan Bauernhuber reported on:**

- ABPRC Meeting – Postponed due to lack of quorum

**Mayor Randy Sigurdson reported on:**

- EIPD Meeting

**16. COMMITTEE OF THE WHOLE**

1. Proposed CDC Changes

**235-2017 Bauernhuber/Leduchowski**  
**BE IT RESOLVED THAT** Council go into Committee of the Whole. **(Carried)**

**236-2017 Speiss/Leduchowski**  
**BE IT RESOLVED THAT** Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

1. Proposed CDC Changes - Nothing to Report

**17. ADJOURNMENT – 11:14 A.M.**

**237-2017 Bauernhuber/Leduchowski**  
**BE IT RESOLVED THAT** Council do now adjourn to meet again in Arborg on **October 11<sup>th</sup>, 2017.** **(Carried)**

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**Randy Sigurdson**  
Mayor

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**Lorraine Bardarson**  
Chief Administrative Officer