

TOWN OF ARBORG
Regular MEETING OF COUNCIL
Tuesday, November 10th, 2020

1. **CALL MEETING TO ORDER:** 9:00 A.M.
 Mayor Peter Dueck called the Meeting to Order at 9:00 A.M.

Present: Mayor Peter Dueck, Deputy Mayor Ron Johnston
Councillors: Ron Rogowsky, and Rob Thorsteinson
Also Present: Cindy Stansell, Chief Administrative Officer
Absent With Regrets: John Crackle

2. **APPROVAL OF AGENDA**

298-2020 Johnston/Thorsteinson
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. **CONFIRMATION OF MINUTES**

 1. Special Meeting – October 28th, 2020

299-2020 Thorsteinson/Rogowsky
BE IT RESOLVED THAT the Minutes of the following Meetings be adopted as read:
Special Meeting – October 28th, 2020

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and
 Chief Administrative Officer. **(Carried)**

4. **BUSINESS ARISING FROM MINUTES**

5. **DELEGATIONS – Nil**

6. **CORRESPONDENCE**

 1. Honourable Rochelle Squires, Minister of Municipal Relations
 * Municipal Enforcement Support Program (Received as Information)

 2. Municipal Relations
 a) Bulletin # 2020-33 ~ Council Members’ Codes of Conduct: Updates on Tools and Resources
 b) Bulletin # 2020-34 ~ The Municipal Assessment Amendment Act
 (All Received as Information)

 3. Associations of Manitoba Municipalities
 Member Advisories:
 a) November 3rd, 2020 ~ AMM President-Designate & Vice-President Candidates
 (Received as Information)
 b) November 4th, 2020 ~ Bill 37 Review

300-2020 Thorsteinson/Rogowsky
BE IT RESOLVED THAT the Town of Arborg send a letter of concerns regarding the Province of Manitoba’s proposed Bill 37: The Planning Amendment and City of Winnipeg Charter Amendment Act to MLA Derek Johnson. **(Carried)**

 c) November 5th, 2020 ~ Ministerial Forum, AMM Convention
 d) November 5th, 2020 ~ Resolutions Process for Convention
 (All Received as Information)

 4. Mark Anderson, RCMP “D” Division, Operations Strategy Branch
 * Virtual Meetings with RCMP, AMM Convention (Received as Information)

 5. Melissa Van Soelen, Interlake Tourism Association
 * ITA 2021 Tour the Interlake Colouring Fun Book

301-2020 Johnston/Rogowsky
BE IT RESOLVED THAT the Town of Arborg participate in the *2021 “Tour the Interlake” Colouring Fun Book* through **Interlake Tourism Association**, at a cost of **\$250.00** plus GST. **(Carried)**

6. CORRESPONDENCE - cont'd

6. Jenna Stansell, The Creative Cocoon
* Request for Support
Discussion: Will be discussed during 2021 budget planning.
7. Layton Bennett, Manitoba / NW Ontario Command of the Royal Canadian Legion
* 12th Annual "Military Service Recognition Book"

302-2020**Johnston/Rogowsky**

BE IT RESOLVED THAT the Town of Arborg make a donation to the Royal Canadian Legion – Arborg Branch in the amount of **\$235.00**. **(Carried)**

8. Fred Paulson, Interlake Weed Control District
* Request for Assistance

303-2020**Johnston/Rogowsky**

WHEREAS the Town of Arborg are members of the **Interlake Weed Control District**, which acts on behalf of its members to uphold their responsibilities under the *Provincial Noxious Weed Act*;

AND WHEREAS in 2019 and 2020, the **Interlake Weed Control District** fulfilled this responsibility in accordance with the **Act** and performed necessary noxious weed control on **Manitoba Infrastructure** rights-of-way within **Region 2** and with the full knowledge and cooperation of the *Region 2 Maintenance Manager*;

AND WHEREAS payments by **Manitoba Infrastructure** exceeding **\$5,000** require the authorization of the **Deputy Minister** and amounts owing from 2019 and 2020 have not been approved for payment;

THEREFORE BE IT RESOLVED the Town of Arborg provide a letter to **MLA Derek Johnson** to request assistance to resolve these outstanding invoices for *Noxious Weeds Act* enforcement. **(Carried)**

9. Julie Bergner, Fieldstone Ventures
~ Request for Office Space

304-2020**Rogowsky/Thorsteinson**

BE IT RESOLVED THAT Council approves *Fieldstone Ventures Education & Training Centre Inc.* request for an office space at the Town of Arborg civic offices;

AND FURTHER BE IT RESOLVED THAT the term of approval be for January to December 2021 and further extensions are subject to approval by Council. **(Carried)**

7. PUBLIC HEARINGS

Mayor Dueck declared an interest in the matter and excused himself from the Board Room. Deputy Mayor Johnston assumed the Chair position.

1. **10:00 A.M. To Receive Representations**
Re: Application for Variation Under the Town of Arborg Zoning By-law #6-2011
Application: TA-20-34V

308-2020**Rogowsky/Thorsteinson**

BE IT RESOLVED THAT *Councillor John Crackle* be excused from attending the November 10th, 2020 Public Hearing with respect to **Application for Variation – TA-20-34V**. **(Carried)**

309-2020**Johnston/Rogowsky**

BE IT RESOLVED THAT Council now do adjourn from the Regular Meeting to hold a Public Hearing to receive representations regarding:

1) Application for Variation Order No. TA-20-34V

AND FURTHER BE IT RESOLVED THAT the Public Hearing be declared open. **(Carried)**

Norm Penner, owner of Okno Manufacturing, attended the meeting.

Deputy Mayor Johnston, Chair, explained the purpose of the Public Hearing.

Notice of the Hearing, as required, had been given by Eastern Interlake Planning District.

7. PUBLIC HEARINGS – cont'd

No written correspondence was received at the Town Office with respect to any of the matters of the Public Hearing.

Norm Penner provided details on the proposed application for Variance.

310-2020 Rogowsky/Thorsteinson
BE IT RESOLVED THAT the Public Hearing be adjourned and the Regular Meeting be reconvened. **(Carried)**

311-2020 Rogowsky/Thorsteinson
WHEREAS Okno Manufacturing Owner/Applicant of the properties legally described as **Lot 17, Plan 5709 (Roll No. 33300)** and **Lots 3/6, Block 4, Plan 2077 (Roll No. 8200)**, applied for a Variance as follows under the Town of Arborg Zoning By-law No. 6-2011;

Proposed Variance

1. **To allow for two accessory structures to be located offsite from principal use or structure.**
 - **Principle Location: Roll 8200**
 - **Accessory Location: Roll 33300**

Amended to:

2. **Create a legal site under the Zoning By-law**

AND WHEREAS the Public Hearing has been completed and Council has given consideration to the application;

THEREFORE BE IT RESOLVED THAT Council **approves** the application for **Variation Order No. TA-20-34V** subject to the following conditions:

1. If required upon inspection, the Owner/Applicant provides a Performance Bond to the Town of Arborg in the amount of \$500.00 per container.
2. The Owner/Applicant enter into a **Performance Agreement** with the Town of Arborg with respect to the exterior condition of the containers. **(Carried)**

8. FINANCIAL BUSINESS

1. Financial Statement – October 2020

305-2020 Thorsteinson/Johnston
BE IT RESOLVED THAT the **October 31st, 2020 Financial Statements** be adopted as presented. **(Carried)**

2. List of Accounts for Approval

306-2020 Rogowsky/Johnston
BE IT RESOLVED THAT the accounts (Cheque No. 11548 to 11617), in the total amount of **\$289,097.23** be approved for payment. **(Carried)**

9. BY-LAWS FOR CONSIDERATION

Ref – Committee of the Whole

10. BUSINESS ARISING FROM DELEGATIONS – Nil**11. UNFINISHED BUSINESS**

1. Community Futures East Interlake
 * Build Interlake Growth Regionally Program Contribution Agreement

307-2020 Thorsteinson/Rogowsky
BE IT RESOLVED THAT the Town of Arborg enter into a **Building Interlake Growth Regionally Program Contribution Agreement** with *Community Future East Interlake* for the **Central Interlake Training Facility – Phase 1 project**;

AND FURTHER BE IT RESOLVED THAT the Mayor and CAO be authorized to sign the Agreement on behalf of the Town of Arborg. **(Carried)**

12. NEW AND OTHER BUSINESS

1. Council Portfolios (2020-21)

312-2020**Rogowsky/Thorsteinson****BE IT RESOLVED THAT** Council hereby makes the following appointments for 2020/21:

- | | |
|--|--|
| 1. Deputy Mayor | Councillor Ron Johnston |
| 2. Chairpersons to the following Committees: | |
| a) Finance | Mayor Peter Dueck
Vice Chair Deputy Mayor Ron Johnston
Vice Chair Councillor Ron Rogowsky
Chairman Councillor Rob Thorsteinson
Vice-Chair Mayor Peter Dueck |
| b) Public Works
(Transportation/Sewer & Water Utility) | Pitblado Law
Magaway Cleaning Services
Public Works Personnel
Chief Administrative Officer |
| 3. Solicitor | Leroy Loewen |
| 4. Caretaker – Town Office | |
| 5. Animal Control Officers | |
| 6. Fire Chief – Arborg Bifrost Fire Department | |
| 7. That the CIBC, Arborg, MB and the Noventis Credit Union Limited, Arborg, MB be employed to transact all banking business of the Town. | |
| 8. That membership in the following organizations be approved: | |
| 1. Association of Manitoba Municipalities | |
| 2. Manitoba Municipal Administrators Association | |
| 3. Federation of Canadian Municipalities | |
| 9. That the following represent the Town of Arborg on the Committees and Boards listed: | |
| a) Arborg Bifrost-Riverton Community
Development Corporation | Mayor Peter Dueck
Citizen Member Beverly Magaway
(March 2019 – February 2021)
Councillor Rob Thorsteinson
Councillor Ron Rogowsky
Mayor Peter Dueck (Alternate) |
| b) Arborg-Bifrost Joint Fire Committee | Councillor Ron Johnston
Councillor John Crackle (Alternate)
Citizen Member Philip Bauernhuber
(December 2019- November 2022)
Citizen Member Adrian Plett
(December 2020 – November 2024)
Citizen Member Cory Koomen
(December 2020-November 2024) |
| c) Arborg-Bifrost Parks and
Recreation Commission | Councillor Ron Johnston |
| d) Arborg & District Multicultural
Heritage Village Committee | Councillor John Crackle |
| e) Arborg & Districts Seniors
Resource Council and Handivan | Mayor Peter Dueck
Councillor Rob Thorsteinson
Councillor Rob Thorsteinson
Citizen Member Frank Fiarchuk |
| f) Arborg Seniors Housing Corporation | Councillor Ron Johnston
Councillor Ron Rogowsky
Councillor John Crackle |
| g) Bifrost Airport Commission | Mayor & Council |
| h) Bifrost/Arborg/Riverton Waste Authority Inc. | Councillor Ron Johnston
Councillor John Crackle |
| i) Community Futures – East Interlake | Councillor Ron Johnston |
| j) Community Garden Club | Councillor Rob Thorsteinson
Councillor John Crackle |
| k) Doctors Committee | Mayor Peter Dueck (Alternate) |
| l) East Interlake Watershed District | Councillor Rob Thorsteinson
Councillor John Crackle |
| m) East Interlake Planning District Board | Mayor Peter Dueck (Alternate)
Councillor Rob Thorsteinson
Citizen Member Doris Benson |
| n) Evergreen Regional Library Board | Councillor Ron Rogowsky |
| o) Icelandic River Community Foundation
Nominating Committee | Councillor Ron Johnston |
| p) Immigration Settlement Services Advisory Committee | Councillor Ron Rogowsky |
| q) Interlake Tourism Association | Councillor John Crackle |
| r) Interlake Veterinary District | Councillor John Crackle |
| s) Interlake Weed Control Board | Mayor Peter Dueck
Chief Administrative Officer |
| t) North-East Interlake Emergency Measures Board | |

(Carried)

12. NEW AND OTHER BUSINESS – cont'd

2. Asset Management Program 5-Year Proposal

313-2020 Johnston/Thorsteinson

BE IT RESOLVED THAT the proposal from **Munisight Ltd.** dated November 3rd, 2020 be accepted as follows:

	<u>Year 1</u>	<u>Year 2</u>
Munisight Asset Management Program	\$50,000	\$8,000

FURTHER BE IT RESOLVED THAT acceptance of the proposal is contingent on the successful grant application to FCM's Municipal Asset Management Program. **(Carried)**

3. Manitoba Infrastructure
* Snow Removal Agreement ~ 2020/21

314-2020 Rogowsky/Thorsteinson

BE IT RESOLVED THAT the **Town of Arborg** enter into a **Snow Removal Agreement** with **The Government of Manitoba**, as represented by the Minister of Infrastructure, to carry out the required winter maintenance of Main Street from PR326 to Third Avenue within Arborg;

AND FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to sign the Agreement on behalf of the Town. **(Carried)**

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT**Cindy reported on:**

- Age Friendly & Kinsmen Building Renovation Project
 - Recreation Review
- Attendance at the following meeting:
- Training Campus – Phase 2 Steering Committee

14. MAYOR AND COUNCILLORS' REPORTS**Councillor Ron Rogowsky reported on:**

- Attendance at the following meetings:
- Training Campus – Phase 2 Steering Committee
 - CFEI

Councillor Ron Johnston reported on:

- AD&MHV
 - Training Centre Renovation Project
- Attendance at the following meeting:
- ABP&RC

Councillor Rob Thorsteinson reported on:

- Public Works Department
- Attendance at the following meeting:
- EIPD

Mayor Peter Dueck reported on:

- Aging in Place Campus

315-2020 Johnston/Rogowsky

BE IT RESOLVED THAT the Town of Arborg send a letter to the Minister of Health regarding the Town of Arborg's Aging in Place Campus proposal. **(Carried)**

316-2020 Thorsteinson/Rogowsky

WHEREAS the Province of Manitoba will be moving into the Critical (Red) Restrictions due to the COVID-19 Pandemic on Thursday, November 12th, 2020 at 12:01 a.m.;

THEREFORE BE IT RESOLVED THAT the Town of Arborg office be closed to the public effective Thursday, November 12th, 2020. **(Carried)**

15. COMMITTEE OF THE WHOLE**317-2020 Johnston/Thorsteinson**

BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

15. COMMITTEE OF THE WHOLE – cont'd

318-2020 Thorsteinson/Rogowsky
BE IT RESOLVED THAT Council go out of Committee of the Whole and re-convene into Regular Meeting. **(Carried)**

1. Personnel Matters

319-2020 Johnston/Thorsteinson
WHEREAS, by letter dated November 3rd, 2020, **Jan Larkin, Assistant CAO**, gave **Notice of Retirement**, with her final day of employment with the Town of Arborg being end of March, 2021;

THEREFORE BE IT RESOLVED Ms. Larkin's Notice of Retirement be accepted. **(Carried)**

320-2020 Rogowsky/Thorsteinson
WHEREAS Jan Larkin, Assistant CAO, is eligible to collect Pension Retirement Benefits from the Municipal Employees Benefits Program;

AND WHEREAS Ms. Larkin wishes to begin collecting her Retirement Benefits in **January 2021**;

THEREFORE BE IT RESOLVED THAT a **MEBP Separation Notice for Retirement** be issued to **Jan Larkin**;

AND FURTHER BE IT RESOLVED THAT the **Separation Date** for the purposes of **MEBP Separation Notice** be **January 1, 2021**. **(Carried)**

321-2020 Johnston/Rogowsky
BE IT RESOLVED THAT the **MEBP Separation Notice for Retirement** issued to **Jan Larkin** is only for the purpose of collection of her Retirement Pension Benefits;

THEREFORE BE IT RESOLVED THAT Jan Larkin's employment with the Town of Arborg, continue to end of March 2021, but without any further contributions to the Municipal Employees Benefits Program;

AND FURTHER BE IT RESOLVED THAT coverage for Blue Cross Benefits continue to be provided to Ms. Larkin during the balance of her employment with the Town of Arborg. **(Carried)**

2. By-laws for Consideration:

a) A By-law to Provide Remuneration for Mayor and Councillors

322-2020 Thorsteinson/Johnston
BE IT RESOLVED THAT *By-law No. 4-2020*, a By-law of the Town of Arborg to *Provide Remuneration for its Mayor and Councillors*, be read a first time. **(Carried)**

b) A By-law to Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2021

323-2020 Thorsteinson/Rogowsky
BE IT RESOLVED THAT *By-law No. 5-2020*, a By-law of the Town of Arborg to **Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2020**, be read a first time. **(Carried)**

3. Preliminary Matter

16. ADJOURNMENT – 12:56 p.m.

324-2020 Rogowsky/Thorsteinson
BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on December 9th, 2020. **(Carried)**

Peter Dueck
 Mayor

Cindy Stansell
 Chief Administrative Officer