

**TOWN OF ARBROG
REGULAR MEETING OF COUNCIL
December 9th, 2020**

1. **CALL MEETING TO ORDER:** 9:00 A.M.
Mayor Peter Dueck called the Meeting to Order at 9:00 A.M.

Present: Mayor Peter Dueck; Deputy Mayor Ron Johnston
Councillors: John Crackle, Ron Rogowsky and Rob Thorsteinson
Also Present: Cindy Stansell, Chief Administrative Officer
2. **APPROVAL OF AGENDA**

336-2020 **Thorsteinson/Johnston**
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**
3. **CONFIRMATION OF MINUTES**

1. Special Meeting – November 25th, 2020

337-2020 **Crackle/Rogowsky**
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:
Special Meeting – November 25th, 2020

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**
4. **BUSINESS ARISING FROM MINUTES – Nil**
5. **DELEGATIONS**

1. **9:00 A.M. Ron Janzen, Acting CEO, IERHA**
Re: Status of Long-Term Care Bed Development Proposals

Mayor Dueck welcomed Ron Janzen via Zoom videoconferencing. Ron passed along Karen Stevens-Chambers regrets for being unable to attend the meeting. Council express their gratitude for the support of the IERHA for the LPN Training Program that is set to begin January 2021. Ron Janzen discussed the status of long-term care bed development proposals with Council. Council inquired if there were any new developments with regards to the Arborg Hospital and doctor coverage. No new updates were provided. Council thanked Ron Janzen for attending virtually.
6. **CORRESPONDENCE**

1. Association of Manitoba Municipalities
a) Member Advisory ~ PSCS Participation Agreement

338-2020 **Thorsteinson/Rogowsky**
WHEREAS, in July 2018, the Government of Manitoba entered into an agreement with Bell Mobility Inc. (Bell) for a new **Public Safety Communications Services (PSCS)**;

AND WHEREAS the current FleetNet service network used by the *Arborg-Bifrost Fire & Emergency Services* is reaching end of life and a replacement service is required;

AND WHEREAS implementation of PSCS infrastructure, and transition of public safety and public service users to the new service, will take up to three years and the service is expected to be in full production by June 2021;

AND WHEREAS a *Services Offering Participation Agreement* for the new PSCS is required;

THEREFORE BE IT RESOLVED the Town of Arborg enter into a *PSCS Services Agreement* with the **Government of Manitoba**. **(Carried)**

b) Education Webinar ~ January 28th, 2021

339-2020 **Rogowsky/Crackle**
BE IT RESOLVED THAT Mayor and the CAO be authorized to attend the **AMM 2021 Education Webinar – To the Finish Line... and Beyond: Setting Realistic Priorities**, on **January 28th, 2021**;

AND FURTHER BE IT RESOLVED registration fees be authorized for payment. **(Carried)**
2. Interlake Women’s Resource Centre Inc.
* Thank You for Support **(Received as Information)**

6. CORRESPONDENCE – cont’d

- 3. Federation of Canadian Municipalities
* Membership Invoice 2021-2022

340-2020 Thorsteinson/Rogowsky
BE IT RESOLVED THAT the Town of Arborg renew its Membership with the *Federation of Canadian Municipalities* from April 1st, 2021 to March 31st, 2022;

AND FURTHER BE IT RESOLVED THAT the Membership Fee in the amount of **\$452.95 plus GST**, be authorized for payment in March 2021. **(Carried)**

- 4. Province of Manitoba
* Safe at Home Grant Program (Received as Information)

7. PUBLIC HEARINGS – Nil

8. FINANCIAL BUSINESS

- 1. Financial Statement – November 2020

341-2020 Johnston/Crackle
BE IT RESOLVED THAT the *November 30th, 2020 Financial Statements* be adopted as presented. **(Carried)**

- 2. List of Accounts for Approval

342-2020 Rogowsky/Thorsteinson
BE IT RESOLVED THAT the accounts (Cheque No. 11618 to 11690), in the total amount of **\$259,543.62** be approved for payment. **(Carried)**

- 3. Interim Budget – 2021

343-2020 Rogowsky/Johnston
WHEREAS, in accordance with Section 163 of *The Municipal Act*, the Council of the Town of Arborg has made an **Interim Budget** of all Operating and Capital Expenditures of the Municipality for the period of January 1, 2021 until the adoption of the Annual Estimates;

THEREFORE BE IT RESOLVED THAT this **Interim Budget** be hereby adopted as follows:

Operating Requirements:	
General Government Services	\$150,000.00
Protective Services	150,000.00
Transportation Services	100,000.00
Environmental Health Services	60,000.00
Public Health and Welfare Services	25,000.00
Environmental Development Services	15,000.00
Economic Development Services	25,000.00
Recreation and Cultural Services	150,000.00
Fiscal Services	<u>50,000.00</u>
	\$725,000.00
Capital Requirements	\$400,000.00
Utility Operating Requirements	\$200,000.00
Utility Capital Requirements	\$400,000.00

(Carried)

9. BY-LAWS FOR CONSIDERATION

- 1. **By-law No. 4-2020** A By-law of the Town of Arborg to Provide Remuneration for its Mayor and Councillors

344-2020 Johnston/Crackle
BE IT RESOLVED THAT *By-law No. 4-2020*, a By-law of the Town of Arborg to *Provide Remuneration for its Mayor and Councillors*, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Mayor Peter Dueck	-	Voted in Favour
Deputy Mayor Ron Johnston	-	Voted in Favour
Councillor John Crackle	-	Voted in Favour
Councillor Ron Rogowsky	-	Voted in Favour
Councillor Rob Thorsteinson	-	Voted in Favour

(Carried)

9. BY-LAWS FOR CONSIDERATION – cont’d

2. **By-law No. 5-2020** A By-law of the Town of Arborg to Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in **2021**

345-2020 Rogowsky/Crackle

BE IT RESOLVED THAT *By-law No. 5-2020*, a By-law of the Town of Arborg to *Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2021*, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Mayor Peter Dueck	-	Voted in Favour
Deputy Mayor Ron Johnston	-	Voted in Favour
Councillor John Crackle	-	Voted in Favour
Councillor Ron Rogowsky	-	Voted in Favour
Councillor Rob Thorsteinson	-	Voted in Favour

(Carried)

3. **By-law No. 6-2020** A By-law of the Town of Arborg to Provide for Borrowing Funds for Current and Capital Expenses in 2020

346-2020 Johnston/Thorsteinson

BE IT RESOLVED THAT *By-law No. 6-2020*, a By-law of the Town of Arborg to *Provide for Borrowing Funds for Current and Capital Expenses for 2020*, be read a first time. **(Carried)**

347-2020 Rogowsky/Crackle

BE IT RESOLVED THAT *By-law No. 6-2020*, a By-law of the Town of Arborg to *Provide for Borrowing Funds for Current and Capital Expenses for 2020*, be read a second time. **(Carried)**

10. BUSINESS ARISING FROM DELEGATIONS

1. Ron Janzen, Acting CEO, IERHA
Re: Status of Long-Term Care Bed Development Proposals

(Received as Information)

11. UNFINISHED BUSINESS

1. Arborg-Bifrost Parks & Recreation Commission
 * Citizen Representation
Discussion: A replacement citizen representative will be sought.

12. NEW AND OTHER BUSINESS

1. Transfer of Outstanding Accounts to the Tax Roll
 a) Water & Sewer Accounts

348-2020 Thorsteinson/Rogowsky

WHEREAS Pursuant to Section 252(2) of *The Municipal Act*, the amount of all outstanding charges for water and sewer service are a lien and charge upon the land serviced, and shall be collected in the same manner in which ordinary taxes upon the land are collectible, and with like remedies;

THEREFORE BE IT RESOLVED THAT Council authorize the addition of the following outstanding Sewer and Water Consumer Accounts to the Tax Roll:

	Bill ID	Roll No.	Total
1	8600.00	8600	\$398.64
2	9100.12	9100	\$305.22
3	11000.80	11000	\$129.79
4	11100.30	11100	\$139.78
5	11400.20	11400	\$245.05
6	12100.10	12100	\$335.61
7	13400.00	13400	\$311.57
8	13500.10	13500	\$449.66
9	16200.40	16200	\$706.07
10	21215.10	21215	\$821.62
11	22000.10	22000	\$380.31
12	22600.00	22600	\$639.38
13	23820.00	23820	\$334.99
14	25300.00	25300	\$234.50
15	30800.50	30800	\$314.76
16	30900.10	30900	\$284.20
17	39400.00	39400	\$227.73
18	41600.10	41600	\$306.85
19	49500.10	49500	\$205.26
20	55500.00	55500	\$403.97
	Total		\$7,174.96

(Carried)

12. NEW AND OTHER BUSINESS – cont’d

b) Receivable Accounts

349-2020 Rogowsky/Crackle

WHEREAS Pursuant to Section 252(2) of *The Municipal Act*, the amount of all outstanding charges are a lien and charge upon the land serviced, and shall be collected in the same manner in which ordinary taxes upon the land are collectible, and with like remedies;

THEREFORE BE IT RESOLVED THAT Council authorize the addition of the following outstanding Receivable Accounts to the Tax Roll:

	Desc.	Roll No.	Total
1	Hedge Trimming	11000	\$303.75
2	NSF Fee	15900	\$7.00
	Total		\$310.75

(Carried)

2. April 1, 2021 to March 31, 2022 Mobile Home Park Rental Fees

350-2020 Johnston/Thorsteinson

WHEREAS, when a municipality owns rental property, the property is exempt from rent regulation (*as per the Residential Tenancy Branch Policies and Procedures Section 13-Rent Regulation; Sub-Section 13.4 Mobile Home Parks – Licence Fees and Municipal Taxes*);

THEREFORE BE IT RESOLVED, effective **April 1, 2021**, lot rental fee at **Arborg’s Mobile Home Park** be increased from \$150.00 to **\$155.00**. **(Carried)**

3. 2021 Tax Sale
a) Designate Tax Sale Year

351-2020 Rogowsky/Thorsteinson

BE IT RESOLVED THAT Council designate the year 2020 for Tax Sale purposes, which specifies that any taxes in arrears for the year 2019 and earlier may be sold at a Public Auction in 2021. **(Carried)**

b) Establish Date for 2021 Tax Sale

352-2020 Johnston/Rogowsky

BE IT RESOLVED THAT the Town of Arborg **Tax Sale Auction** date be set for **Wednesday, October 13th, 2021 at 10 A.M.** **(Carried)**

c) TAXervice
i) Engagement Letter Renewal for 2021
Re: Property Tax Arrears Recovery

353-2020 Thorsteinson/Rogowsky

BE IT RESOLVED THAT the management of the **2021 Tax Sale Process** be outsourced to **TAXervice**;

AND FURTHER BE IT RESOLVED THAT all associated costs become the responsibility of the affected property owner. **(Carried)**

13. CHIEF ADMINISTRATIVE OFFICER’S REPORT

Cindy reported on:

- MMAA Salary Schedule
- Video Conferencing options
- Internet upgrades for administrative office
- Request for temporary Sea Can container at 281 Main Street

354-2020 Johnston/Thorsteinson

WHEREAS the building located at **281 Main Street** is undergoing repairs and have requested temporary placement of a Sea Can container along Main Street;

THEREFORE BE IT RESOLVED THAT Council authorizes the temporary placement of a Sea Can container in front of 281 Main Street;

AND FURTHER BE IT RESOLVED THAT approval is granted for a period not to exceed 14 consecutive days. **(Carried)**

14. MAYOR AND COUNCILLORS' REPORTS

All members of Council present, and the CAO, attended a virtual meeting with Honourable Rochelle Squires, Minister of Municipal Relations.

Councillor Rob Thorsteinson reported on:

- Public works operations

Councillor John Crackle reported on:

- Training centre project

Councillor Ron Rogowsky reported on:

- Attendance at the following;
 - CFEI Meeting
 - ITA Meeting

Councillor Ron Johnston reported on:

- ABP&RC
- Attendance at the following;
 - BAR Waste site meeting
 - EIWD Sub-district AGM
 - MB Association of Watershed meeting

Mayor Peter Dueck reported on:

- Attendance at the following;
 - IERHA CTU Task Force meeting
 - Meeting with MBR Reeve & CAO

15. COMMITTEE OF THE WHOLE

- 355-2020 Johnston/Crackle**
BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**
- 356-2020 Thorsteinson/Crackle**
BE IT RESOLVED THAT Council go out of Committee of the Whole and re-convene into Regular Meeting. **(Carried)**
1. Statement of Claim
Discussion: CAO provided an update to Council.
 2. Preliminary Matters
 - a) Arborg Water & Sewer Expansions
Discussion: CAO to look into status of study.
 - b) SCMS Inc. Subdivision
Discussion: CAO to advise SCMS Inc. of Council's acceptance of proposed names for subdivision road.
 3. Assiniboine Community College
 * Training Centre Lease Agreement
Discussion: Draft agreement will be brought to next Council meeting.
 4. Personnel Matter
 * Staff Recognition
- 357-2020 Rogowsky/Crackle**
BE IT RESOLVED THAT Staff Members each be given **\$100.00** Gift Card as a Christmas Bonus and a **\$50.00** Gift Card from a local restaurant in lieu of a Christmas dinner. **(Carried)**

16. ADJOURNMENT – 12:41 P.M.

- 358-2020 Johnston/Rogowsky**
BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on January 13th, 2021. **(Carried)**

Peter Dueck
 Mayor

Cindy Stansell
 Chief Administrative Officer